



It is important to keep a record of code allocation to prevent issues arising in the future such as adding or deleting codes. A Master code must be available to make changes.

Please note that you should not record the actual codes used to set and unset unless this form can be safely locked away in a safe.

Date	User NO.	Allocated to	Code Type ('F' in box if Fob)				Area(s)
	01		Master				
	02		Master	Main	User	Cleaner	
	03		Master	Main	User	Cleaner	
	04		Master	Main	User	Cleaner	
	05		Master	Main	User	Cleaner	
	06		Master	Main	User	Cleaner	
	07		Master	Main	User	Cleaner	
	08		Master	Main	User	Cleaner	
	09		Master	Main	User	Cleaner	
	10		Master	Main	User	Cleaner	
	11		Master	Main	User	Cleaner	
	12		Master	Main	User	Cleaner	
	13		Master	Main	User	Cleaner	
	14		Master	Main	User	Cleaner	
	15		Master	Main	User	Cleaner	
	16		Master	Main	User	Cleaner	
	17		Master	Main	User	Cleaner	
	18		Master	Main	User	Cleaner	
	19		Master	Main	User	Cleaner	
	20		Master	Main	User	Cleaner	
	21		Master	Main	User	Cleaner	
	22		Master	Main	User	Cleaner	
	23		Master	Main	User	Cleaner	
	24		Master	Main	User	Cleaner	
	25		Master	Main	User	Cleaner	
	26		Master	Main	User	Cleaner	
	27		Master	Main	User	Cleaner	
	28		Master	Main	User	Cleaner	
	29		Master	Main	User	Cleaner	
	30		Master	Main	User	Cleaner	
	31		Master	Main	User	Cleaner	
	32		Master	Main	User	Cleaner	
	33		Master	Main	User	Cleaner	
	34		Master	Main	User	Cleaner	
	35		Master	Main	User	Cleaner	
	36		Master	Main	User	Cleaner	